SELF EMPLOYED	Business 1	Business 2
Business Type:		
Income:		
1099 K, MISC, NEC		
Other Cash & Checks		
Expense:		
Refunds & Allowances		
Advertising & Marketing		
Commission & Fees		
Independent Contractors		
Interest / Finance Charges		
Legal, Accounting & Professional		
Office Expenses & Bank Fees		
Pension and Profit-Sharing Plans		
Rent & Lease (Building & Equipment)		
Repairs & Maintenance		
Supplies, Small Tools & Equipment		
Taxes & License		
Travel & Laundry (away from tax home)		
Meals		
Other Expenses: _____		
Business Gifts (max $25 per person)		
Conference & Seminars		
Postage & Delivery		
Professional Development		
Telephone, Fax & Cellular Service		
Uniforms (purchase & cleaning)		
Cost of Merchandise Sold (Provide sales & use tax reports filed)		
Inventory at end of year		
Purchases (less personal use items)		
Materials & Supplies		
Vehicle Expense Model:		
Date Placed In Service		
Business Use percentage		
Vehicle Registration (tax and tag)		
Business Parking & Tolls		
Rentals….Lyth, Uber, Shuttles		
Business Miles: Jan. - Dec.		
Odometer reading: Beginning (1/1)		
Ending (12/31)		
Home Office: (Used regularly and exclusively for business? circle one: YES NO)		
Office Space (sq ft) / Total Living (sq ft)		
Utilities, Trash, internet, phone, fax		
Rent		
Insurance		
Repairs and Maintenance		
Other Expenses:		
Exterminator / Pest control		
Condo / Management / HOA fees		
Carpet cleaning / Janitorial		
Alarm		

***Business Property & Equipment purchased (Provide receipts)**